

North Somerset Council

REPORT TO THE COUNCIL

DATE OF MEETING: 12 NOVEMBER 2019

SUBJECT OF REPORT: DRAFT MUNICIPAL CALENDAR 2020/21

TOWN OR PARISH: NONE

OFFICER/MEMBER PRESENTING: HEAD OF LEGAL AND DEMOCRATIC SERVICES

KEY DECISION: N/A

REASON:

Not an Executive Decision.

RECOMMENDATIONS

That the Executive approves a draft calendar of Executive meetings for the 2020/21 Municipal Year.

1. SUMMARY OF REPORT

The report sets out suggested dates for Executive meetings for 2020/21.

2. POLICY

None

3. DETAILS

3.1 As required under the Constitution, the Municipal Calendar is approved each year at the Annual Council Meeting in May. To allow councillors and officers to plan ahead and to give members of the public as much notice as possible of forthcoming meetings, the aim is to have a draft Municipal Calendar for 2020/21 in place before the end of 2019.

3.2 The Executive at its meeting on 23 October 2019 approved a draft calendar of Executive meetings for 2020/21 and these dates, times and locations are included within the attached draft calendar. The draft calendar will be subject to final approval at the Annual Council Meeting in May 2020 but will provide provisional dates well in advance.

3.3 The majority of draft meeting dates follow a similar pattern to the current year. However the meeting day of the Community and Corporate Organisation Policy and Scrutiny Panel has changed from Tuesday to Thursday, and the meeting day of the Health and Wellbeing Board from Monday to Thursday. Both these changes are reflected in the attached draft calendar.

4. CONSULTATION

Members and officers have been consulted on proposed dates.

5. FINANCIAL IMPLICATIONS

There may be additional costs associated with holding meetings at venues other than the Town Hall and Castlewood.

6. LEGAL POWERS AND IMPLICATIONS

None

7. CLIMATE CHANGE AND ENVIRONMENTAL IMPLICATIONS

Active travel to meetings would reduce the impact of any additional journeys that may result from holding meetings at venues other than the Town Hall or Castlewood.

8. RISK MANAGEMENT

Having a draft calendar in place well in advance reduces the risk of meeting clashes both within the Council and with partner organisations.

9. EQUALITY IMPLICATIONS

None

10. CORPORATE IMPLICATIONS

None

11. OPTIONS CONSIDERED

As contained within the report.

AUTHOR

Sue Efford
Committee and Support Services Manager, Legal and Democratic Services
Tel: 01275 884244

APPENDICES

Draft Municipal Calendar 2020/21

BACKGROUND PAPERS

Municipal Calendar 2019/20
Report and Minutes of the Executive - 23 October 2019



MUNICIPAL CALENDAR 2020/21

Draft Edition issued November 2019

This Calendar includes meetings where the Council has Constitutional interests. Meetings of some statutory bodies, joint bodies and panels are not included.

MAY 2020

1 Friday

4 Monday

5 Tuesday

6 Wednesday

7 Thursday

8 Friday BANK HOLIDAY

11 Monday

12 Tuesday COUNCIL (ANNUAL MEETING) 6.00 pm

12 Wednesday

14 Thursday

15 Friday

18 Monday

19 Tuesday

20 Wednesday Planning & Regulatory Committee 2.30 pm

21 Thursday

22 Friday

25 Monday BANK HOLIDAY

26 Tuesday

27 Wednesday

28 Thursday

29 Friday

MUNICIPAL CALENDAR 2020/21

Draft Edition issued November 2019

This Calendar includes meetings where the Council has Constitutional interests. Meetings of some statutory bodies, joint bodies and panels are not included.

JUNE 2020

1	Monday		
2	Tuesday		
3	Wednesday		
4	Thursday	Health Overview and Scrutiny Panel	1.30 pm
5	Friday		

8	Monday		
9	Tuesday		
10	Wednesday		
11	Thursday		
12	Friday		

15	Monday		
16	Tuesday		
17	Wednesday	Planning & Regulatory Committee	2.30 pm
18	Thursday	Children and Young People's Services Policy & Scrutiny Panel	10.00 am
19	Friday		

22	Monday		
23	Tuesday		
24	Wednesday	Executive (WsM)	2.30 pm
25	Thursday	Adult Services and Housing Policy & Scrutiny Panel	10.30 am
26	Friday		

29	Monday		
30	Tuesday		

MUNICIPAL CALENDAR 2020/21

Draft Edition issued November 2019

This Calendar includes meetings where the Council has Constitutional interests. Meetings of some statutory bodies, joint bodies and panels are not included.

JULY 2020

1	Wednesday		
2	Thursday		
3	Friday		
6	Monday		
7	Tuesday		
8	Wednesday		
9	Thursday	Health and Wellbeing Board	2.00 pm
10	Friday		
13	Monday		
14	Tuesday	COUNCIL	6.00 pm
15	Wednesday	Planning & Regulatory Committee	2.30 pm
16	Thursday	Community and Corporate Organisation Policy & Scrutiny Panel	2.30 pm
17	Friday		
20	Monday		
21	Tuesday		
22	Wednesday	Strategic Planning Economic Development and Regeneration Policy & Scrutiny Panel	2.30 pm
23	Thursday	Audit Committee	10.00 am
24	Friday		
27	Monday		
28	Tuesday	Public Rights of Way Sub-Committee	2.00 pm
29	Wednesday		
30	Thursday		
31	Friday		



MUNICIPAL CALENDAR 2020/21

Draft Edition issued November 2019

This Calendar includes meetings where the Council has Constitutional interests. Meetings of some statutory bodies, joint bodies and panels are not included.

AUGUST 2020

3 Monday
4 Tuesday
5 Wednesday
6 Thursday
7 Friday

10 Monday
11 Tuesday
12 Wednesday
13 Thursday
14 Friday

17 Monday
18 Tuesday
19 Wednesday Planning & Regulatory Committee 2.30 pm
20 Thursday
21 Friday

24 Monday
25 Tuesday
26 Wednesday
27 Thursday
28 Friday

31 Monday BANK HOLIDAY

MUNICIPAL CALENDAR 2020/21

Draft Edition issued November 2019

This Calendar includes meetings where the Council has Constitutional interests. Meetings of some statutory bodies, joint bodies and panels are not included.

SEPTEMBER 2020

1	Tuesday		
2	Wednesday		
3	Thursday		
4	Friday		

7	Monday		
8	Tuesday		
9	Wednesday	Executive (Clevedon)	2.30 pm
10	Thursday		
11	Friday		

14	Monday		
15	Tuesday		
16	Wednesday	Planning & Regulatory Committee	2.30 pm
17	Thursday		
18	Friday		

21	Monday		
22	Tuesday	COUNCIL	6.00 pm
23	Wednesday		
24	Thursday		
25	Friday		

28	Monday		
29	Tuesday		
30	Wednesday		

MUNICIPAL CALENDAR 2020/21

Draft Edition issued November 2019

This Calendar includes meetings where the Council has Constitutional interests. Meetings of some statutory bodies, joint bodies and panels are not included.

OCTOBER 2020

1	Thursday		
2	Friday		

5	Monday		
6	Tuesday		
7	Wednesday		
8	Thursday	Health Overview and Scrutiny Panel	1.30 pm
9	Friday		

12	Monday		
13	Tuesday		
14	Wednesday	Planning & Regulatory Committee	2.30 pm
15	Thursday		
16	Friday		

19	Monday		
20	Tuesday		
21	Wednesday	Executive (WsM)	6.00 pm
22	Thursday	Health and Wellbeing Board	2.00 pm
23	Friday		

26	Monday		
27	Tuesday		
28	Wednesday		
29	Thursday	Children and Young People's Services Policy & Scrutiny Panel	10.00 am
30	Friday		



MUNICIPAL CALENDAR 2020/21

Draft Edition issued November 2019

This Calendar includes meetings where the Council has Constitutional interests. Meetings of some statutory bodies, joint bodies and panels are not included.

NOVEMBER 2020

2	Monday		
3	Tuesday	Licensing Committee	10.00 am
4	Wednesday		
5	Thursday	Adult Services and Housing Policy & Scrutiny Panel	10.30 am
6	Friday		

9	Monday		
10	Tuesday	COUNCIL	6.00 pm
11	Wednesday		
12	Thursday	Audit Committee Community and Corporate Organisation Policy & Scrutiny Panel	10.00 am 2.30 pm
13	Friday		

16	Monday		
17	Tuesday		
18	Wednesday	Planning & Regulatory Committee	2.30 pm
19	Thursday		
20	Friday		

23	Monday		
24	Tuesday	Public Rights of Way Sub-Committee	2.00 pm
25	Wednesday	Strategic Planning Economic Development and Regeneration Policy & Scrutiny Panel	2.30 pm
26	Thursday		
27	Friday		

30	Monday		
----	--------	--	--

MUNICIPAL CALENDAR 2020/21

Draft Edition issued November 2019

This Calendar includes meetings where the Council has Constitutional interests. Meetings of some statutory bodies, joint bodies and panels are not included.

DECEMBER 2020

1	Tuesday		
2	Wednesday		
3	Thursday		
4	Friday		

7	Monday		
8	Tuesday		
9	Wednesday	Executive (Nailsea)	6.00 pm
10	Thursday		
11	Friday		

14	Monday		
15	Tuesday		
16	Wednesday	Planning & Regulatory Committee	2.30 pm
17	Thursday		
18	Friday		

21	Monday		
22	Tuesday		
23	Wednesday		
24	Thursday	EXTRA DAY	
25	Friday	CHRISTMAS DAY	

28	Monday	BOXING DAY	
29	Tuesday		
30	Wednesday		
31	Thursday		



MUNICIPAL CALENDAR 2020/21

Draft Edition issued November 2019

This Calendar includes meetings where the Council has Constitutional interests. Meetings of some statutory bodies, joint bodies and panels are not included.

JANUARY 2021

1	Friday	BANK HOLIDAY	
---	--------	--------------	--

4	Monday		
5	Tuesday		
6	Wednesday		
7	Thursday		
8	Friday		

11	Monday		
12	Tuesday	COUNCIL	6.00 pm
13	Wednesday		
14	Thursday		
15	Friday		

18	Monday		
19	Tuesday		
20	Wednesday	Planning & Regulatory Committee	2.30 pm
21	Thursday		
22	Friday		

25	Monday		
26	Tuesday		
27	Wednesday		
28	Thursday	Audit Committee	10.00 am
29	Friday		

MUNICIPAL CALENDAR 2020/21

Draft Edition issued November 2019

This Calendar includes meetings where the Council has Constitutional interests. Meetings of some statutory bodies, joint bodies and panels are not included.

FEBRUARY 2021

1	Monday		
2	Tuesday		
3	Wednesday	Executive (WsM)	2.30 pm
4	Thursday	Health Overview and Scrutiny Panel	1.30 pm
5	Friday		

8	Monday		
9	Tuesday		
10	Wednesday		
11	Thursday		
12	Friday		

15	Monday		
16	Tuesday		
17	Wednesday	Planning & Regulatory Committee	2.30 pm
18	Thursday	Health and Wellbeing Board	2.00 pm
19	Friday		

22	Monday		
23	Tuesday	COUNCIL	6.00 pm
24	Wednesday		
25	Thursday	Adult Services and Housing Policy & Scrutiny Panel	10.30 am
		COUNCIL (RESERVE)	6.00 pm
26	Friday		

MUNICIPAL CALENDAR 2020/21

Draft Edition issued November 2019

This Calendar includes meetings where the Council has Constitutional interests. Meetings of some statutory bodies, joint bodies and panels are not included.

MARCH 2021

1	Monday		
2	Tuesday		
3	Wednesday		
4	Thursday	Community and Corporate Organisation Policy & Scrutiny Panel	2.30 pm
5	Friday		

8	Monday		
9	Tuesday	Licensing Committee	10.00 am
10	Wednesday	Strategic Planning Economic Development and Regeneration Policy & Scrutiny Panel	2.30 pm
11	Thursday	Children and Young People's Services Policy & Scrutiny Panel	10.00 am
12	Friday		

15	Monday		
16	Tuesday		
17	Wednesday	Planning & Regulatory Committee	2.30 pm
18	Thursday		
19	Friday		

22	Monday		
23	Tuesday		
24	Wednesday		
25	Thursday		
26	Friday		

29	Monday		
30	Tuesday	Public Rights of Way Sub-Committee	2.00 pm
31	Wednesday		



MUNICIPAL CALENDAR 2020/21

Draft Edition issued November 2019

This Calendar includes meetings where the Council has Constitutional interests. Meetings of some statutory bodies, joint bodies and panels are not included.

APRIL 2021

1	Thursday		
2	Friday	BANK HOLIDAY	

5	Monday	BANK HOLIDAY	
6	Tuesday		
7	Wednesday		
8	Thursday		
9	Friday		

12	Monday		
13	Tuesday		
14	Wednesday		
15	Thursday		
16	Friday		

19	Monday		
20	Tuesday	COUNCIL	6.00 pm
21	Wednesday	Planning & Regulatory Committee	2.30 pm
22	Thursday		
23	Friday		

26	Monday		
27	Tuesday		
28	Wednesday	Executive (Portishead)	2.30 pm
29	Thursday		
30	Friday		

MUNICIPAL CALENDAR 2020/21

Draft Edition issued November 2019

This Calendar includes meetings where the Council has Constitutional interests. Meetings of some statutory bodies, joint bodies and panels are not included.

MAY 2021

3	Monday	BANK HOLIDAY	
4	Tuesday		
5	Wednesday		
6	Thursday		
7	Friday		

10	Monday		
11	Tuesday	COUNCIL (ANNUAL MEETING)	6.00 pm
12	Wednesday		
13	Thursday		
14	Friday		

17	Monday		
18	Tuesday		
19	Wednesday		
20	Thursday		
21	Friday		

24	Monday		
25	Tuesday		
26	Wednesday		
27	Thursday		
28	Friday		

31	Monday	BANK HOLIDAY	
----	--------	--------------	--
